

Prepared (also subject responsible if other) Michael Tregenza		No. C.P.D Dyffryn & Talybont FC_MoM_150418		
Approved Michael Tregenza	Checked	Date 2018-09-04	Rev A	Reference



C.P.D Dyffryn A Talybont FC

Llywydd / President: Iwan Roberts
Cadeirydd / Chairman: Cyngh / Cllr Steffan Chambers
Is Gadeirydd / Vice - Chairman: Liam Charlton

C.P.D Dyffryn & Talybont FC Minutes 150418

Prepared (also subject responsible if other)		No.		
Michael Tregenza		C.P.D Dyffryn & Talybont FC_MoM_150418		
Approved	Checked	Date	Rev	Reference
Michael Tregenza		2018-09-04	A	

Attendees

Adam Greenfield
Emlyn Jennings
Gary Spice
Joshua Bowater – Treasurer
Liam Charlton – Vice Chair
Mike Tregenza – Secretary
Steffan William Chambers – Chair

Apologies

Chris Tibbetts
Jo Tibbetts
Matt Coulson
Sian Edwards

Particulars of the meeting

15th April 2018 19:00
Cadwgan Inn

Contents

1	Chairs Welcome	3
2	Apologies.....	3
3	Field Condition Update	3
4	Finance.....	3
5	Fundraising.....	3
6	Courses / Training / Checks	4
7	Football kits	4
8	Welfare Officer / Secretary	4
9	Training Sessions Schedule.....	4
10	AOB.....	5
11	Date of next meeting	5
12	Action Point Register.....	5

Prepared (also subject responsible if other)		No.		
Michael Tregenza		C.P.D Dyffryn & Talybont FC_MoM_150418		
Approved	Checked	Date	Rev	Reference
Michael Tregenza		2018-09-04	A	

1 Chairs Welcome

The chair, Steffan Chambers welcomed the attendees to this meeting.

2 Apologies

Chris Tibbetts, Jo Tibbets, Matt Coulson & Sian Edwards send their apologies.

3 Field Condition Update

Dyffryn Ardudwy football field has been rolled by Hefin Edwards, also Huws Gray is to kindly supply a bag of sand to fill holes in the pitch. Steffan Chambers took an action to contact Hefin Edwards and thank him for rolling the football field. In addition, John Barrett has put down traps to catch rodents etc to reduce future damage.

4 Finance

The current bank account with Barclays is to be closed and transferred to Natwest, this is the most efficient way to get the new signatories in place. The Barclays account has apprx £1465.

The club need to have public liability insurance in place, Josh Bowater to investigate and confirm price.

There was a discussion on what the charges would be for the club, these were proposed to be;

£1 – Initial startup per session

£2 – When move to league per session/game

5 Fundraising

In terms of fundraising, the following amounts have been generated;

£500 – Community Council

£25 – Snooker Club

£30 – Football scratch card

£175 – Quiz night

Going forward support for the football club will be required, there are grants available from other sources which need to be investigated. Mike Tregenza took an action to see if the Police Authority would provide support. Other possible sources are still under investigation and would be decided later.

Prepared (also subject responsible if other)		No.		
Michael Tregenza		C.P.D Dyffryn & Talybont FC_MoM_150418		
Approved	Checked	Date	Rev	Reference
Michael Tregenza		2018-09-04	A	

6 Courses / Training / Checks

The club needs to ensure that the following roles are filled;

Coaches (so many per child)

First Aiders

Safe Guarding

Liam Charlton is already as first aider from his employer, Liam needs to confirm if this would also be applicable as part of his work here in the AFW. There were other courses that the coaches need to go on, dates and times were still to be agreed.

DBS forms need to be completed for all those working directly with children, the forms were handed out to all members needing to apply. Mike Tregenza already has a DBS as a school governor.

For the safeguarding officer it was considered that this role and the welfare officer could be combined, Steffan Chambers took an action to ask possible candidates.

7 Football kits

There was a discussion on the football kits, more investigation around the options are required so no decision was reached.

8 Welfare Officer / Secretary

No decision was reached at the meeting whom would be the welfare officer, Steffan Chambers took an action to ask possible candidates.

Mike Tregenza was appointed to the position of secretary for Dyffryn & Talybont FC.

9 Training Sessions Schedule

There was a discussion about the different age groups and how these will be managed. There will be two teams to split the age groups of 4 – 11 but it was not decided where the split would be at this time. More coaches will be required going forward, Steffan Chambers indicated parents had expressed an interest on the initial startup forms he had received back in 2017.

The club would like to commence training sessions asap, however, the club needs to understand if it will meet the minimum requirements from the AFW. Liam Charlton & Josh Bowater to check what the minimum requirements are in terms of both insurance and DBS.

Prepared (also subject responsible if other) Michael Tregenza		No. C.P.D Dyffryn & Talybont FC_MoM_150418		
Approved Michael Tregenza	Checked	Date 2018-09-04	Rev A	Reference

10 AOB

None.

11 Date of next meeting

To be confirmed.

12 Action Point Register

No	Action	Owner	Progress	Status
150418-1	Steffan Chambers to contact Hefin Edwards to thank him for rolling the football field.	Steffan Chambers		Open
150418-2	Mike Tregenza to check with North Wales Police Authority for the availability of community grants.	Mike Tregenza		Open
150418-3	Steffan Chambers to ask possible candidates for the position of safeguarding officer.	Steffan Chambers		Open
150418-4	Steffan Chambers to ask possible candidates for the position of welfare officer.	Steffan Chambers		Open